# NEWBOOK FEATURES FOR MARINAS





### **Activities**

Any activities you run on site can be set up as Activities within NewBook. These can be added onto bookings or even sold online.



## **Appointment Module**

This feature allows guests to book appointments while making a reservation, maximising your revenue before they even arrive.



# Arrival and Departure Summaries

Provide your staff with upto-date information based on bookings due to arrive and depart each day.



### **Asset Management**

Keep track of your Assets by uploading receipts and warranties in NewBook Drive.



## **Audit Log**

The in-built Audit Log Report allows management-level staff to track all changes made in the system.



#### **Automated Contact**

Send automated correspondence to your guests, such as confirmation emails, check-in details, and more.



## **Booking Add-Ons**

Our Marina Management Software allows you to upsell and offer additional items during the booking process.



# **Booking Management**

Manage your Marina's bookings with ease from the Bookings Chart, and discover additional features like Group Bookings and Split Bookings.



#### **Charters**

Effectively manage your guests' transportation to and from your Marina with the Charters feature. Arranging boats, buses and flights is easy!



NEXT



### **Checklists**

Remind your staff of their daily tasks and keep them accountable by using Checklists.



# **Commission Management**

Structure your Commissions by teams, departments, or individuals, and offer percentages or fixed values.



#### **Custom Fields**

Collect additional guest information relevant to particular activities or bookings, or even their details for marketing purposes.



# **Customised Branding**

Having an integrated Booking Engine means you can customise the way it looks on your website!



## **Dietary Requirements**

If you have a restaurant at your Marina, or organise group activities that involve catering, you'll love this feature.



#### **Direct Debit**

Automated payments are secure, reduce admin tasks, and give you peace of mind that your invoices will be paid on time.



# **E-Signature**

Gift your guests with the convenience of electronically signing documents.



## **Event Management**

Run events at your Marina smoothly with our Event Management tool.



# **Facility Hire**

This feature will allow you to maximise bookings and increase the earning potential for your Marina.





# Financial Reporting

With a daily summary of all payments and refunds processed, you can quickly access and correct mistakes.



### **Global Search**

Find anything in NewBook using the Global Search tool! Look up information on bookings, guests, events, invoices, leads, and more.



### **Google Analytics**

Measure your website traffic, Social Media activity, SEO, and ad revenue. Plus, easily work out where the majority of your business is coming from.



## **Group Bookings**

Manage Group Bookings on one screen. You can bulk update guests' details, and as individual details without having to open each booking.



# Guest Equipment and Site Sizing

Store important information such as boat dimensions to your guests accounts.



#### **Guest Portal**

The guest portal allows the guest to view and change their booking without having to call your property.



# Incident Management

Record important information on incidents, including the person involved, description, time, and location.



# Inventory Item Reporting

Utilise the Inventory Item feature to manage and report on all extra items at your Marina.



# **Invoices and Receipts**

With automatic invoice generation, you can easily manage ongoing fees and charges.





#### **Jobs**

You can use the Jobs feature to calculate the time spent working for a client, so you can then charge appropriately.



#### **Late Fees**

Create and raise fees for invoices that are past their due date. You can set up Late Fees and a fixed amount or percentage.



#### Leads

Keep track of all your potential guests! Once somebody has entered their email address, their details will be stored as a Lead.



## **Lost Property**

Keep track of Lost Property in NewBook. Record lost items by what it looks like, who found it, and whether it has been claimed or not.



## **Marketing Campaigns**

Nurture your guest relationships and send targeted emails with NewBook's in-built marketing system.



#### **Membership Programs**

Manage your guests' membership details with NewBook's Membership Programs.



# **Meter Readings**

NewBook lets you create and manage metering rates, such as water, gas, and electricity, with our Meter Readings feature.



# Mobile Responsiveness

Whether it's on a mobile, tablet, or computer, our Booking Engine looks great and works like a dream.



# Multi-Currency Support

Choose which currencies you'd like to offer, and NewBook will update the exchange rate daily.





#### **Net Promoter Score**

Send your guests a pre-survey question that contributes to your Net Promoter Score, giving you an understanding of your customer satisfaction.



### **NewBook Broadcast**

NewBook Broadcast allows you to display booking insights and daily reports on-screen, so you have a full overview of available berths.



### **NewBook Corporate**

NewBook Corporate allows you to manage multiple Marinas with one login and see all of your business information in one account.



#### **Purchase Orders**

Track expenditure and double check orders. Once you receive your fulfilment, NewBook will automatically update your stock levels.



## Quote and Availability Emails

When a guest enquiry is made, you can send an email with your berths, rates, photos and information on your Marina.



### **Repeat Charges**

If you service long-term berth holders, our Repeat Charges feature will help you deliver more appropriate charge options.



# **Rostering (Staff Shifts)**

Manage your team easily by simply adding and assigning shifts and drag and drop to make changes.



# **Scheduled Reporting**

Stay up to date with all aspects of your business without the hassle of manually running your reports.



## **Site Selection**

NewBook's user-friendly Site Selection feature allows your guests to choose a specific berth from your Marina map when placing a booking online.





# **SMS Upgrades & Promotions**

Automatically send out prompts for your guests to upgrade or extend their stays. If they reply YES, NewBook will take care of the rest!



# **Special Dates**

Make a note of school holidays, public holidays, peak and low periods, and other important events.



# **Staff Reporting**

NewBook offers several reports to help you monitor the performance of your team.



# Surcharges

